



CHHATTISGARH SWAMI VIVEKANAND TECHNICAL UNIVERSITY, BHILAI



USER MANUAL FOR ADDING THE FACULTY DETAILS FOR QUESTION PAPER SETTING THE NOMINATIONS BY INSTITUTES

Introduction

The DiGiVarsity solution's Enrollment form enables students to fill Enrollment form for registration at Chhattisgarh Swami Vivekanand Technical University (CSVТУ). This User manual is for the students, to understand and fill the online enrollment Application form webpage of CSVТУ.

Steps for Online Enrollment Form

- Click on <http://csvtu.digiversity.online>

STEP-1: Click on Enrollment for Admission in CSVTU 2022-2023



CHHATTISGARH SWAMI VIVEKANAND TECHNICAL UNIVERSITY, BHILAI

Home

LOGIN



Support Desk Details

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(Please call during working days from 10:00 AM to 5:00 PM)



Enrollment for Admission into CSVTU-2021-2022

(Application for admission into CSVTU through DTE Counselling, 2021-2022)

Reset Password for Existing CSVTU Student

(Reset Password for accessing Digiversity Portal)
for Student Enrolled before 2021



STEP-2: Enrollment Form filling page will be displayed. Input your DTE Registration Number, Date of Birth and any one of DTE Roll Number OR Student Name OR Student Father's Name and click on Search Application.

The screenshot shows a web browser window displaying the enrollment form filling page for CHHATTISGARH SWAMI VIVEKANAND TECHNICAL UNIVERSITY, BHILAI. The page title is "SEARCH DTE STUDENT DATA TO ENROLL INTO CSVTU COURSE". The main content area is titled "Instruction to Fill the Enrollment Form" and contains the following instructions:

STEP 1: Search Student Record

- a. Enter *DTE Registration Number mandatory
- b. *Date of Birth (as entered in DTE Counselling Form) mandatory
- c. *DTE Roll Number (as assigned by DTE) mandatory
- d. Name of the Student (as entered in admission form) optional
- e. Student Father's Name (as entered in admission form) optional
- f. *Captcha (enter the text as displayed in the image) mandatory.

If facing any problem in searching the record, please contact your resoeective college for details - DTE Registered No, Date of Birth, DTE Roll No etc.

Please enter DTE Registration No. & Date of Birth as Mandatory Fields and any one of DTE Roll Number OR Student Name OR Student Father's Name to Enroll into CSVTU

Applicant Details as per DTE Counselling

DTE Registration Number *	Date of Birth *	DTE Roll Number	Name of the Student	Student Father's Name	r137pn
DE220009441	10/10/2006	DTE Roll No.	ASHUTOSH MANDAVI	Father's Name	r137pn

Buttons: Search Application, Close

INSTRUCTION PAGE

STEP-3: The online enrollment form will be displayed. Some of the information like your DTE Registration Number, Course Name, and College Name etc. will be auto filled from the DTE data for Full Time/Part Time student.

Also carefully fill the valid details given below in which you are getting enrolled.

- Admitted Quota
- Admission Year
- Date of Admission
- Exam Type etc.

Upload photograph and signature in proper format and size as mentioned in the instructions.

The screenshot displays the 'DTE Counselling Details' section of the enrollment form. The fields are as follows:

Field	Value
DTE Registration Number *	DE220009441
DTE Roll Number *	12101697
Course Name *	Diploma in Engineering (DE)
College Code	047
College Name	GOVERNMENT CO-ED POLYTECHNIC, JAGADALPUR
Enrollment Type *	Full Time
Course Type *	Direct
Admitted Quota *	C.G. QUOTA
Admission Year *	2022-2023
Date of Admission *	23/01/2023
Exam Type *	Semester-1
Program Name	Diploma in Electrical Engineering
Admitted Category *	ST
Is Native of Chhattisgarh *	Yes
Have you Enrolled earlier for any course in CSVTU? *	Yes
CSVTU Enrollment No. *	

The 'Applicant Photograph' and 'Applicant Signature' sections show uploaded images with 'Choose' buttons. The 'Applicant Details' section includes:

Field	Value
Name of Student *	ASHUTOSH MANDAVI
Father's Name *	KUMBHLAL MANDAVI
Mother's Name *	PRAMILA MANDAVI

The 'Domicile Details' section includes:

Field	Value
Domicile State	Chhattisgarh
Domicile District	-Select-
Domicile Tehsil	Select
Domicile Certificate Issue on *	Certificate Issue Date
Domicile Certificate No. *	Certificate No.
Domicile Certificate Issuing Authority *	Certificate Issuing Authority

Enrollment Online Application Form

NOTE: This symbol * indicating the fields are mandatory. Hence, they must be filled.

- **Tab-1: Instruction to Fill the Form**

Kindly carefully read the all instruction before Form filling.



Enrollment Form for Admission into CSVTU through DTE Counselling

Instructions for Filling the Form

Hide

Dear Applicant,

Before proceeding, please read the university ordinance for Enrollment

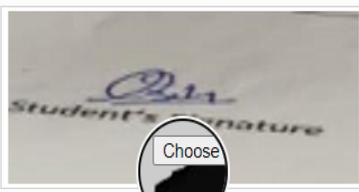
Instructions for filling Enrollment Form

- 1. Submission** will complete in 2 Stage, applicant can complete each stage in one session or in separate session (session i.e login)
 - a. Fill the Application and accept the declaration
 - b. Payment – online mode (post payment Acknowledgement message will be generated on the screen)
- 2. Mobile No.**
 - a. Applicant must possess their own mobile no & email id.
 - b. All Communication will be made on registered Mobile no & Email ID
 - c. Only one form can be fill against one mobile no.
- 3. Photograph & Signature** (as softcopy) in JPG or JPEG format size between 20KB to 50KB
 - a. Recent Passport size Photograph of the applicant size between 150px X 200px (face should be clearly visible)
 - b. Signature of the applicant dully scanned 150px X 100px (should be prominent)
 - c. The name of the file photo and signature should match with the first name of the student.(small letter)
- 4. Enrollment fees** is Rs. 1,500.00 and need to be paid through online mode only and Rs.500 addition if you are migrated from Board/University (other than Chhattisgarh Board) i.e Rs.1,500 + Rs.500 = Rs.2,000.

• **Tab-2: DTE Counselling Details**

Fill the valid information in DTE Counselling Tab.

DTE Counselling Details			
DTE Registration Number *	DTE Roll Number *	Course Name *	
<input type="text" value="BPL230036730"/>	<input type="text" value="213504120049"/>	<input type="text" value="Bachelor of Pharmacy (Lateral Entry)"/>	
College Code	College Name	Enrollment Type *	
<input type="text" value="114"/>	<input type="text" value="RAIGARH COLLEGE OF PHARMACY, RAIGARH"/>	<input type="text" value="Full Time"/>	
Course Type *	Admitted Quota *	Admission Year *	Date of Admission *
<input type="text" value="Lateral"/>	<input type="text" value="C.G. QUOTA"/>	<input type="text" value="2023-2024"/>	<input type="text" value="06/11/2023"/>
Exam Type *	Program Name	Admitted Category *	
<input type="text" value="Semester-1"/>	<input type="text" value="B Pharmacy"/>	<input type="text" value="SC"/>	
Is Native of Chhattisgarh *	ABC UserID *		
<input type="text" value="Select Is Native of Chhattisgarh"/>	<input type="text" value="568965235846"/>		
Have you Enrolled earlier for any course in CSVTU? * <input type="radio"/> Yes <input checked="" type="radio"/> No			

Applicant Photograph *
 <input type="button" value="Choose"/>
Applicant Signature *
 <input type="button" value="Choose"/>

Tab-3: Applicant Details

Fill the valid information in Applicant Details Tab.

Applicant Details		
Name of Student *	Student Name in Hindi *	Father's Name *
<input type="text" value="SAMEER WARE"/>	<input type="text" value="समीर वेयर"/>	<input type="text" value="TEEJRAM WARE"/>
Father's Qualification *	Father's Occupation *	Mother's Name *
<input type="text" value="Post Graduation"/>	<input type="text" value="Govt Service"/>	<input type="text" value="SANTOSHI BAI WARE"/>
Mother's Qualification *	Mother's Occupation *	
<input type="text" value="High School"/>	<input type="text" value="Homemaker"/>	
<p>Please Note : Student Name in English & Student Name in Hindi, will be printed on Certificate, please enter correct name without any salutation.</p>		
<p>For Hindi typing, please visit https://www.easyhindityping.com/english-to-hindi-typing and type your Name in Hindi and copy & paste it in Student Name in Hindi textbox</p>		

- **Tab-4: Domicile Details**

Fill the valid information in Domicile Tab.

Domicile Details			
Domicile State	Domicile District	Domicile Tehsil	Domicile Certificate Issue on *
<input type="text" value="Chhattisgarh"/>	<input type="text" value="-Select-"/>	<input type="text" value="Select"/>	<input type="text" value="Certificate Issue Date"/>
Domicile Certificate No *	Domicile Certificate Issuing Authority *		
<input type="text" value="Certificate No."/>	<input type="text" value="Certificate Issuing Authority"/>		

- **Tab-5: Personal Details**

Fill the valid information in Personal Details Tab.

Personal Details

Religion *	Person With Different Ability	Social Category *	Gender *	Date of Birth *
Hindu	No	SC	Male	05/11/2001
Age as on 01-07-2023		Caste Certificate Date *	Caste Certificate No *	
21 Years	7 Month	01/11/2023	787578/	
Certificate Issuing Authority *			Mobile Number *	Alt. Mobile Number
TehshilDar			8965234586	Mobile Number
Email ID *	Nationality *		Blood Group	Nature of School Education(HSCE/HSSCE) *
csvtu@gmail.com	Indian		O+	Chhuloo Asman School
Medium of School Education *	Residential Type *			
English	Rural			

- **Tap-6: Other Details**

Fill the valid information in Others Details Tab.

Other Details

1. Do you have any gap in Educational Qualifications? * Yes No
2. Have you received Migration Certificate from other Board/University? * Yes No

Note:-[If a student belongs to CG Board and has not received migration from CSVTU Bhilai then select "No" else select "Yes".]

3. Do you have DTE Counselling Entrance Exam Score Card? * Yes No

- Tab-7: Permanent Address**

Fill the valid information in Permanent Address Tab.

Permanent Address

Address Line-1 (Care of) * Address Line-2 (Building)

First Line Address Second Line Address

Road/Street Name * Landmark

Road / Street Name Landmark

Locality * State * District *

Locality -Select- Select District

Block/Taluka Panchayat/Village/City Pin Code *

Select Block Select Panchayat PIN

Present Address (For correspondence) Same as Permanent Address

Address Line-1 (Care of) * Address Line-2 (Building)

First Line Address Second Line Address

Road/Street Name * Landmark

Road / Street Name Landmark

Locality * State * District *

Locality -Select- Select District

Block/Taluka Panchayat/Village/City Pin Code *

Select Block Select Panchayat PIN

- Tab-8: Educational Qualification**

Fill valid information in Education Qualification tab and read DTE Admission Rules 2022-2023 carefully before filling.

Educational Qualification

[Please Find attachment for DTE Admission Rule 2022-2023 pdf](#)

Examination	Roll No	Name of the Examination Passed	Name of the Board / Council, State	Name of School / Institution / College	Year of Passing	Total Marks	Marks Secured	Percentage	Action
Select <input type="text"/>	Roll No				Sel <input type="text"/>	Total M	Marks S		<input type="button" value="Save"/>

- **Tab-9: List of Document to be Submitted at College**

Verify the document checklist Tab

List of Document to be Submitted at College		
Select	Sl.No.	Document Name
<input type="checkbox"/>	1.	Photocopy of Class-X Mark Sheet
<input type="checkbox"/>	2.	Photocopy of Class-XII Mark Sheet
<input type="checkbox"/>	3.	Photocopy of Diploma Mark Sheet
<input type="checkbox"/>	4.	Photocopy of Graduation Mark Sheet
<input type="checkbox"/>	5.	Photocopy of Post Graduate Mark Sheet
<input type="checkbox"/>	6.	Original Migration Certificate
<input type="checkbox"/>	7.	Photocopy of Caste Certificate
<input type="checkbox"/>	8.	Photocopy of Domicile Certificate
<input type="checkbox"/>	9.	Original Gap in Education
<input type="checkbox"/>	10.	Photo Copy of Original Entrance Examination Score Card
<input type="checkbox"/>	11.	Any other Document

- **Tab-10: Enrollment Fees**

Enrollment fee will be shown in Enrolment Fees Tab.

Enrollment Fees
Rs. 1,500.00 (Rupees One Thousand and five hundred only) inclusive of taxes Payment to be made online

- **Tab-11: Declaration**

If all the details look correct then click on “Declaration” check box and click “Enroll & Proceed”. The Application Acknowledgement Will be generated successful.

Declaration ^{*}

Support Desk Details

Email ID: csvtu.digiversity@gmail.com

Mobile No.: 07882445035

(Please call during working days from 10:00 AM to 5:00 PM)

THANK YOU