



CHHATTISGARH SWAMI VIVEKANAND TECHNICAL UNIVERSITY, BHILAI



USER MANUAL FOR ADDING THE FACULTY DETAILS FOR QUESTION PAPER SETTING THE NOMINATIONS BY INSTITUTES

Introduction

The DiGiVarsity solution's Enrollment form enables students to fill Enrollment form for registration at Chhattisgarh Swami Vivekanand Technical University (CSVТУ). This User manual is for the students, to understand and fill the online enrollment Application form webpage of CSVТУ.

Steps for Online Enrollment Form

- Click on <http://csvtu.digiversity.online>

STEP-1: Click on Enrollment for Admission in CSVTU 2022-2023



CHHATTISGARH SWAMI VIVEKANAND TECHNICAL UNIVERSITY, BHILAI

Home

LOGIN



Support Desk Details
Email ID : csvtu[dot]helpdesk[at]gmail[dot]com
Mobile No.: 88171 19597
(Please call during working days from 10:00 AM to 5:00 PM)

 **Enrollment for Admission into CSVTU-2021-2022**
(Application for admission into CSVTU through DTE Counselling, 2021-2022)

Reset Password for Existing CSVTU Student
(Reset Password for accessing DiGiVarsity Portal)
for Student Enrolled before 2021 



STEP-2: Enrollment Form filling page will be displayed. Input your DTE Registration Number, Date of Birth and any one of DTE Roll Number OR Student Name OR Student Father's Name and click on Search Application.

https://csvtu.digiversity.online/ WebApp/Enrollment/SearchForm.aspx#!

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SEARCH DTE STUDENT DATA TO ENROLL INTO CSVTU COURSE

Instruction to Fill the Enrollment Form

STEP 1: Search Student Record

- a. Enter *DTE Registration Number mandatory
- b. *Date of Birth (as entered in DTE Counselling Form) mandatory
- c. *DTE Roll Number (as assigned by DTE) mandatory
- d. Name of the Student (as entered in admission form) optional
- e. Student Father's Name (as entered in admission form) optional
- f. *Captcha (enter the text as displayed in the image) mandatory.

If facing any problem in searching the record, please contact your resoeective college for details - DTE Registered No, Date of Birth, DTE Roll No etc.

Please enter DTE Registration No. & Date of Birth as Mandatory Fields and any one of DTE Roll Number OR Student Name OR Student Father's Name to Enroll into CSVTU

Applicant Details as per DTE Counselling

DTE Registration Number *	Date of Birth *	DTE Roll Number	Name of the Student	Student Father's Name	r137pn
DE220009441	10/10/2006	DTE Roll No.	ASHUTOSH MANDAVI	Father's Name	r137pn

Search Application Close

Type here to search

28°C Sunny 12:59 23-01-2023

INSTRUCTION PAGE

STEP-3: The online enrollment form will be displayed. Some of the information like your DTE Registration Number, Course Name, and College Name etc. will be auto filled from the DTE data for Full Time/Part Time student.

Also carefully fill the valid details given below in which you are getting enrolled.

- Admitted Quota
- Admission Year
- Date of Admission
- Exam Type etc.

Upload photograph and signature in proper format and size as mentioned in the instructions.

The screenshot displays the 'Enrollment Online Application Form' for CSVTU. The form is organized into several sections:

- DTE Counselling Details:** This section contains various input fields. A red box highlights the 'Admitted Quota' (C.G. QUOTA), 'Admission Year' (2022-2023), and 'Date of Admission' (23/01/2023) fields. Other fields include DTE Registration Number (DE220009441), DTE Roll Number (12101697), Course Name (Diploma in Engineering (DE)), College Code (047), College Name (GOVERNMENT CO-ED POLYTECHNIC, JAGADALPUR), Enrollment Type (Full Time), Course Type (Direct), Exam Type (Semester-1), Program Name (Diploma in Electrical Engineering), Admitted Category (ST), and a question 'Have you Enrolled earlier for any course in CSVTU?' with 'Yes' and 'No' radio buttons.
- Applicant Details:** This section includes fields for Name of Student (ASHUTOSH MANDAVI), Father's Name (KUMBHLAL MANDAVI), and Mother's Name (PRAMILA MANDAVI).
- Domicile Details:** This section includes fields for Domicile State (Chhattisgarh), Domicile District (-Select-), Domicile Tehsil (Select), Domicile Certificate Issue on (Certificate Issue Date), Domicile Certificate No. (Certificate No.), and Domicile Certificate Issuing Authority (Certificate Issuing Authority).
- Applicant Photograph and Signature:** These sections show placeholder images with 'Choose' buttons for uploading the applicant's photograph and signature.

The browser address bar shows the URL: <https://csvtu.digiversity.online/WebApp/Enrollment/StudentForm.aspx?SvcID=1467&AppID=DE220009441#!>. The Windows taskbar at the bottom shows the date and time as 13:08 on 23-01-2023.

Enrollment Online Application Form

NOTE: This symbol * indicating the fields are mandatory. Hence, they must be filled.

- **Tab-1: Instruction to Fill the Form**

Kindly carefully read the all instruction before Form filling.



Enrollment Form for Admission into CSVTU through DTE Counselling

Instructions for Filling the Form

Hide

Dear Applicant,

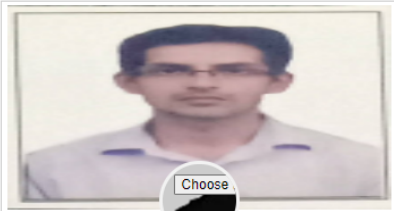
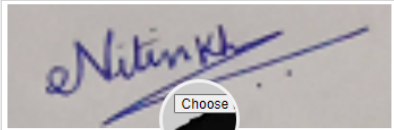
Before proceeding, please read the university ordinance for Enrollment

Instructions for filling Enrollment Form

- 1. Submission** will complete in 2 Stage, applicant can complete each stage in one session or in separate session (session i.e login)
 - a. Fill the Application and accept the declaration
 - b. Payment – online mode (post payment Acknowledgement message will be generated on the screen)
- 2. Mobile No.**
 - a. Applicant must possess their own mobile no & email id.
 - b. All Communication will be made on registered Mobile no & Email ID
 - c. Only one form can be fill against one mobile no.
- 3. Photograph & Signature** (as softcopy) in JPG or JPEG format size between 20KB to 50KB
 - a. Recent Passport size Photograph of the applicant size between 150px X 200px (face should be clearly visible)
 - b. Signature of the applicant dully scanned 150px X 100px (should be prominent)
 - c. The name of the file photo and signature should match with the first name of the student.(small letter)
- 4. Enrollment fees** is Rs. 1,500.00 and need to be paid through online mode only and Rs.500 addition if you are migrated from Board/University (other than Chhattisgarh Board) i.e Rs.1,500 + Rs.500 = Rs.2,000.

- **Tab-2: DTE Counselling Details**

Fill the valid information in DTE Counselling Tab.

DTE Counselling Details				Applicant Photograph *	
DTE Registration Number *	DTE Roll Number *	Course Name *		 Choose	
DE220009441	12101697	Diploma in Engineering (DE)			
College Code	College Name	Enrollment Type *			
047	GOVERNMENT CO-ED POLYTECHNIC, JAGADALPUR	Full Time			
Course Type *	Admitted Quota *	Admission Year *	Date of Admission *		 Choose
Direct	C.G. QUOTA	2022-2023	23/01/2023		
Exam Type *	Program Name	Admitted Category *			
Semester-1	Diploma in Electrical Engineering	ST			
Is Native of Chhattisgarh *	Have you Enrolled earlier for any course in CSVTU? *			CSVTU Enrollment No. *	
Yes	<input checked="" type="radio"/> Yes <input type="radio"/> No			CSVTU Enrollment No.	

- **Tab-3: Applicant Details**

Applicant Details will be auto filled.

Applicant Details		
Name of Student *	Father's Name *	Mother's Name *
ASHUTOSH MANDAVI	KUMBHLAL MANDAVI	PRAMILA MANDAVI

- **Tab-4: Domicile Details**

Fill the valid information in Domicile Tab.

Domicile Details			
Domicile State	Domicile District	Domicile Tehsil	Domicile Certificate Issue on *
Chhattisgarh	-Select-	Select	Certificate Issue Date
Domicile Certificate No *	Domicile Certificate Issuing Authority *		
Certificate No.	Certificate Issuing Authority		

- **Tab-5: Personal Details**

Fill the valid information in Personal Tab.

Personal Details						
Physically Challenged	Social Category *	Gender *	Date of Birth *	Age as on 01-01-2021		
Select	ST	Male	10/10/2006	14 Years	9 Month	21 Days
Caste Certificate Date *	Caste Certificate No *	Certificate Issuing Authority *				
Certificate Issue Date	Certificate No.	Certificate Issuing Authority				
Mobile Number *	Alt. Mobile Number	Email ID	Nationality *	Blood Group		
Mobile Number	Mobile Number	Email Id	Indian	Select Blood Group		
Nature of School Education(HSCE/HSSCE) *	Medium of School Education *		Residential Type *			
Select Nature of School Education	Select Medium of School Education		Select			

- **Tap-6: Other Details**

Fill the valid information in Others Tab.

Other Details

1. Do you have any gap in Educational Qualifications? *	<input type="radio"/> Yes	<input type="radio"/> No
2. Have you received Migration Certificate from other Board/University? *	<input type="radio"/> Yes	<input type="radio"/> No
Note:-[If a student belongs to CG Board and has not received migration from CSVTU Bhilai then select "No" else select "Yes".]		
3. Do you have DTE Counselling Entrance Exam Score Card? *	<input type="radio"/> Yes	<input type="radio"/> No

- **Tab-7: Permanent Address**

Fill the valid information in Permanent Address Tab.

Permanent Address

Address Line-1 (Care of) *		Address Line-2 (Building)	
<input type="text" value="First Line Address"/>		<input type="text" value="Second Line Address"/>	
Road/Street Name *		Landmark	
<input type="text" value="Road / Street Name"/>		<input type="text" value="Landmark"/>	
Locality *	State *	District *	
<input type="text" value="Locality"/>	<input type="text" value="-Select-"/>	<input type="text" value="Select District"/>	
Block/Taluka	Panchayat/Village/City	Pin Code *	
<input type="text" value="Select Block"/>	<input type="text" value="Select Panchayat"/>	<input type="text" value="PIN"/>	

Present Address (For correspondence) Same as Permanent Address

Address Line-1 (Care of) *		Address Line-2 (Building)	
<input type="text" value="First Line Address"/>		<input type="text" value="Second Line Address"/>	
Road/Street Name *		Landmark	
<input type="text" value="Road / Street Name"/>		<input type="text" value="Landmark"/>	
Locality *	State *	District *	
<input type="text" value="Locality"/>	<input type="text" value="-Select-"/>	<input type="text" value="Select District"/>	
Block/Taluka	Panchayat/Village/City	Pin Code *	
<input type="text" value="Select Block"/>	<input type="text" value="Select Panchayat"/>	<input type="text" value="PIN"/>	

- **Tab-8: Educational Qualification**

Fill valid information in Education Qualification tab and read DTE Admission Rules 2022-2023 carefully before filling.

Educational Qualification										
Examination	Roll No	Name of the Examination Passed	Name of the Board / Council, State	Name of School / Institution / College	Year of Passing	Total Marks	Marks Secured	Percentage	Action	
Select v	Roll No				Sel v	Total M	Marks S		Save	

Please Find attachment for DTE Admission Rule 2022-2023 pdf

- **Tab-9: List of Document to be Submitted at College**

Verify the document checklist Tab

List of Document to be Submitted at College		
Select	Sl.No.	Document Name
<input type="checkbox"/>	1.	Photocopy of Class-X Mark Sheet
<input type="checkbox"/>	2.	Photocopy of Class-XII Mark Sheet
<input type="checkbox"/>	3.	Photocopy of Diploma Mark Sheet
<input type="checkbox"/>	4.	Photocopy of Graduation Mark Sheet
<input type="checkbox"/>	5.	Photocopy of Post Graduate Mark Sheet
<input type="checkbox"/>	6.	Orginal Migration Certificate
<input type="checkbox"/>	7.	Photocopy of Caste Certificate
<input type="checkbox"/>	8.	Photocopy of Domicile Certificate
<input type="checkbox"/>	9.	Original Gap in Education
<input type="checkbox"/>	10	Photo Copy of Original Entrance Examination Score Card
<input type="checkbox"/>	11.	Any other Document

- **Tab-10: Enrollment Fees**

Enrollment fee will be shown in Enrolment Fees Tab.

Enrollment Fees

Rs. 1,500.00 (Rupees One Thousand and five hundred only) inclusive of taxes
Payment to be made online

- **Tab-11: Declaration**

If all the details look correct then click on “Declaration” check box and click “Enroll & Proceed”. The Application Acknowledgement Will be generated successful.

Declaration

Support Desk Details

Email ID: csvtu.digiversity@gmail.com

Mobile No.: 07882445035

(Please call during working days from 10:00 AM to 5:00 PM)

THANK YOU