SEMESTER EXAMINATION FORM FILLUP MOCK DRILL (Student & Admin Flow)



CHHATTISGARH SWAMI VIVEKANAND TECHNICAL UNIVERSITY, BHILAI

By Digivarsity Portal



Page: 1

Semester Form Fill-up by Student

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- c. The student need to enter University Enrolment No & Roll No and any one other formation for genuinely if the student–
- d. Once the student is authenticated they are redirected to new page with Student basic information

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- e. If the student details is present then is populates the detail if not then the user has option to change Photograph, Signature (if not present), Mobile No & Email ID
- f. Once the password is entered and submitted it prompts a message and email is sent to entered email id and the page is redirected to login for login

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 - a. To login into the portal the student has to select User Type as STUDENT and enter the Login ID & Password along with captcha



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Common Subjects Common V Declaration INULDEEP PATEL, Roll No. 3154115039 hereby affirm that the information given by me in the application is complete and true to the best of my knowledge and belief and the have made the application with the consent and approval of my parents/guardian. Date : 23/12/2021 KULDEEP PATEL Full Name of the Stuce			E/B.Arch/B.Pharn lateral Candidates	nacy/Direct s	Student for one			5						Payat	ble Amount f	Rs. 896
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- b. Clicking on "Semester Form Fill-up" tab will redirect to new page for subject selection
- c. User can update their Mobile No. & Emil Id

- d. User can select the subject of Back paper in which he/she want to appear
- e. Based on paper selection the Examination Fees will be calculated accordingly
- f. Check the declaration check box to Proceed for Payment
- g. On Submission the page will redirected to Payment Gateway

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Page: 7

Admin / College level Approval of Examination Form

1. Login into Digivarsity Portal

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a. The Department / College user need to select "Department User" as user type



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View Reports & Fo

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b. Enter Login ID & Password and Captcha to enter in Dashboard c. The menus and other details will be visible as when applicable nline/WebApp/ 🗙 📗 csvtu.digivarsity.online/WebApp/ 🗙 4 C A Not secure | csvtu.digivarsity.online/WebApp CHHATTISGARH SWAMI VIVEKANAND 0 TECHNICAL UNIVERSITY, BHILAI DiGiV 244217 0 0 0 Total Student Exam Data Nov-Dec 21 Enrolled Data 2020-21 Pending Application 🔓 csvtuAdm Student Count Active Services Semester Fee Count S No Student 2020-2021 16786 2019-2020 15035 **9** Full Name 2019 CSVTU 2018-2019 15389 **9** Designatio 2017-2018 13980 Super Admin 2016-2017 18996 B Dashboard

Faculty Details

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Nominate Faculty

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- d. The application which are pending for approval will be listed in the Dashboard page
- e. Apply proper filter to access the application list
- f. Click on OUTPUT link to see the Acknowledgement / certificated / Receipt and View to take Action for approving or rejecting the application

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The above process is an basic illustration about the flow, it might change as per the user feedback and as when required.

Thank You